

Roof Permit Application

PUTNAM COUNTY



Location/Site Address _____

City _____

State _____

Zip _____

Property Owners (Current)

Name _____

Address _____

City/State/Zip _____

Email _____

Phone _____

Contractor/Builder

Name _____

Address _____

City/State/Zip _____

Email _____

Phone _____

Improvement Type

New Roof

Metal Roof

Re-Roof

Shingles/Other

Roofing Over Existing

Yes

No

If yes, existing number of roofing layers:

Department Use Only

Permit Number _____

Permit Fee: _____

Receipt # _____

Check # _____

Date _____

Issued By: _____

Section _____

Township _____

Range _____

Zoning Type _____

Floodplain? Yes _____

No _____

Parcel ID _____

Affidavit:

The applicant must sign the building permit application in the Affidavit area. A building permit will not be issued unless signed.

I hereby swear or affirm, under penalties of perjury, that the foregoing information is complete, true, and correct to the best of my knowledge.

Signature of Applicant _____

Printed Name of Applicant _____

Date _____

Note:

- Please indicate whether the roof is for the primary dwelling or an accessory structure.
- Roof permits do not require plans, so no plan review is necessary.
- A mid-roof inspection is **REQUIRED**. This means we need to inspect the roof while it is being installed to determine compliance.